TERMS OF REFERENCE

For selecting experts for implementation of the "Resilient CSOs + Responsible Budgeting = Accelerated AA implementation" Project

1. Brief project description

Donors: European Commission and Friedrich Ebert Foundation
Implementation period: January 2023 – June 2025
Project total budget: EUR 1.1 million

Independent Analytical Center Expert-Grup, as lead partner, in consortium with the Friedrich Ebert Foundation, the Institute for European Policies and Reforms (IPRE), and Institutum Virtutes Civilis (IVC) started implementation in January 2023 of the EU-grant project "Resilient CSOs + Responsible Budgeting = Accelerated AA implementation".

The general objective of the project is to build and consolidate the capacity of civil society organisations (CSOs) to support the implementation of the conditionalities attached to Moldova's accession process to the EU and the Association Agenda, at the national and local levels.

2. Scope of the assignment and key activities to be conducted by the selected team of experts

The assignment envisages hiring experts who would be involved in drafting two annual alternative/shadow reports on the implementation of the AA and progress related to accession negotiations. The reports aim to bring an independent analysis and perspective on the state of play and progress achieved by authorities in the implementation of EU laws and standards structured according to clusters and chapters during the accession negotiation process.

3. Deliverables and Timeline of project activities

Deliverables	Timeline of project activities
first shadow report developed participation in a public event to present the report	1st draft report - by end of May 2024 1st public event – June 2024
second shadow report developed participation in a public event to present the report	2nd report – by March 2025 2nd public event – by May 2025

4. Tasks distribution by expert and allocation of expert-days

Deliverables by expert	Estimated effort, days
Expert 1	**15**
Contribution to the drafting of the first and second annual shadow reports, responsible for social and labor dimension	
Expert 2	**15**
Contribution to the drafting of the first and second annual shadow reports, responsible for human rights and gender dimension	

Each applicant will indicate for what expert position (number) is applying. The applicant can apply for more than one position.

5. Requirements for experts depending on the area of application:

- Undergraduate or postgraduate studies in law, socio-human sciences, or other relevant fields;
- Experience in analysis and/or evaluation of public policies and legislative framework in the fields of social areas, human rights, gender equality, labour, wage policies, pension system, social and socio-economic development, and other related areas;
- Proven experience in monitoring the implementation of the Association Agreement between the Republic of Moldova and the EU;
- Professional experience related to the analysis of national and European legislation;
- Proven research and analysis skills;

6. Application procedure

The interested experts should send the documents listed below to the e-mail address: **procurari@expert-grup.org** by 18 April 2024, **extended deadline until April 26**, with the subject line "Expert for shadow reports":

- **Technical offer** will include the expert's CV indicating the professional experience relevant to this assignment. A list of confirmatory documents of the expert experience (notes, studies, analyses, etc.) and the links where it can be accessed will be indicated in the application. The technical offer will also include a short description (maximum 1 page) of the expert's vision of how the task for which he/she is applying will be achieved.
- **Signed financial offer**. The financial offer will indicate the net daily rate to be paid for a full working day. All fees and taxes relating to the services provided will be calculated and transferred by the Contractor under current legislation.

Inquires. For any additional questions please contact us at the following email address: **procurari@expert-grup.org**

7. Evaluation Criteria

Only complete applications submitted following the procedure described in these Terms of Reference will be evaluated.
The evaluation and selection procedure of the expert(s) will be based on the evaluation of the technical offer and the financial offer.
Contract(s) will be awarded to the applicant(s) that will accumulate the highest score as a result of the evaluation of the technical and financial offer.

Technical offer*:* Expert CV and professional experience relevant to this assignment Description of vision of how the task will be achieved.	70 points
Financial offer	30 points
Total	**100 points**

We reserve the right to request additional documents if necessary, to organize interviews with preselected candidates, to select several experts, or to not select any expert or to cancel this call.